Checklist
Describe

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Data Documentation

○ I have created a separate README file in .md or .txt format in which I describe my data as I work regularly.

○ My documentation contains all important information to enable third parties to understand my data. This includes information on:

- ○ the collection of the research data (e.g. purpose of collection, collection method)
- ○ the further processing of the data (e.g. cleansing, anonymization)
- ○ the structure of the dataset (e.g. explanations of labels and codes, differences between file versions)

Metadata (for Machine Readability)

○ Where possible, I have assigned machine-readable metadata (title, authors, abstract, date, identifier, licenses, ...), e.g. by amending the document properties.

○ I have used persistent identifiers to reference other datasets and publications.

Questions & Support

○ If I have any questions, I can contact the Thuringian Competence Network for Research Data Management.

🖥️ https://forschungsdaten-thueringen.de/about-us.html